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**Authorization for Use and Disclosure of Protected Health Record Information**

Physician Name \_\_\_\_\_ Fax \_\_\_\_\_

**The information that is to be released from my medical records is for the following purpose:**

Is authorized to release the following:

- Discharge Summary
- Laboratory Reports
- Shot Records
- Senior Health Records
- Complete Records
- Continued Medical Care
- History and Physical
- Consultation Reports
- Progress Notes
- Basics/Abstracts
- Itemized Bill
- Billing/Claims
- Operative Reports
- EKG/ECHO
- X-Ray Reports/Films
- Psychiatric Records
- Other: \_\_\_\_\_
- Patient Request
- Pathology Reports
- Emergency Room Records
- Occupational Health
- Other \_\_\_\_\_

To \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

**Releasing information about drug abuse, alcohol abuse, psychiatric care, and STDs**

I understand if my medical or billing records contain information that reference my drug abuse, alcohol abuse, psychiatric care, sexually transmitted disease history, Hepatitis B or C testing, and/or other sensitive information, I still agree to its release.

**Please check one: \_\_\_ Yes \_\_\_ No \_\_\_ Initials**

I understand if my medial or billing record contains information that refers to HIV/AIDS (Human Immunodeficiency Virus/Acquired Immunodeficiency Syndrome) testing and/or treatment, I still agree to its release.

**Please check one: \_\_\_ Yes \_\_\_ No \_\_\_ Initials Time limit and right to revoke authorization**

Except to the extent that action has already been taken in reliance on this authorization, at any time I can revoke this authorization by submitting a notice in writing to Doctors of Internal Medicine.

**Re-disclosure**

I understand that the information disclosed by this authorization may be subject to re-disclosure by the recipient and will no longer be protected by the Health Information Portability and Accountability Act (HIPAA-Act of 1996). DIM its employees are hereby released from any form of legal responsibility or liability for disclosure of the above information to the extent indicated and authorized herein.

**Management of medical records**

I understand that once DIM have received and reviewed these medical records, the necessary records will be scanned into the patient’s chart and the remaining medical records will be properly disposed of per HIPAA standards.

**Signature of patient or personal representative**

I authorize DIM to use and disclose the protected health information as specified above. I further understand that a reasonable copy fee may be charged for copies.

\_\_\_\_\_  
Signature of patient or legal representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name (or representative)

\_\_\_\_\_  
DOB